

# HOW TO READ YOUR REMITTANCE REPORT

The remittance report provides details of a specific issue's payment. It is usually accompanied by a cheque, unless the costs incurred by the issue equal or exceed the sales, in which case the balance will be zero and there will be no cheque.

## RANGE TERMS

<Payment Due Date Range>

The date range covered by the report

<Pub Code = 55555>

The publisher code

## Magazines Canada Remittance Report

<Payment Due Date Range: 01/01/2006 10/01/2007> <Pub Code=55555>

Sample Company Name (55555)

## COLUMN TITLES

<b>Title</b>	The name of the magazine
<b>Bipad</b>	Your magazine's unique barcode number
<b>UPC</b>	The issue number on the barcode
<b>Year</b>	The calendar year in which the issue came out
<b>Pmt #</b>	The system is set up to pay in one payment. This number will always be "1".
<b>Description</b>	Our system is set up to pay the actual amount you are owed. This will always be "actual".
<b>On-Sale</b>	This is the day we shipped your magazine to stores.
<b>Off-Sale</b>	This should be the On-Sale of the subsequent issue, providing production schedule is accurate and issue balance is not negative.
<b>Days Off Sale</b>	The number of days from Off-Sale to the date of the cheque.
<b>Pmts' to-Date</b>	Payments that have already been made
<b>This Pmt</b>	What is being paid on this cheque
<b>Publisher Contact</b>	This is the publisher contact in our database

<b>Credits</b>	The total of charges incurred such as barcodes, stickering, over-due membership payments, promotions, etc, are deducted from the payment. You will also receive a 'Detail Listing of Credits' report if you incur any of these charges.
<b>GST</b>	5% of the This Pmt column - 5% of the Credits column
<b>Net Amt</b>	Sales earned minus Credits plus GST
<b>Cover</b>	The cover price
<b>Dscnt</b>	This is the discount given to dealers [retailers]. Some larger chains receive higher discounts. For example Chapters Indigo via Disticor receives a 50% discount.
<b>Draw</b>	The total number of magazines invoiced
<b>Net %</b>	The total number of magazines sold minus returns This is the % of the cover price that is remitted to you - it will always be 45%.

	Bipad	Upc	Year	Pmt #	Description	On-Sale	Off-Sale	Days Off Sale	Pmts To-Date	This Pmt	Credits	GST	Net Amt	Cover	Dscnt	Draw	Net	%
Magazine	55555	01	2007	1	Actual	03/15/2007	06/13/2007	110	0.00	3878.11	960.00	175.09	3093.20	6.95	30.0	1230	979	45
														6.95	35.0	78	66	45
														6.95	45.0	80	18	45
														6.95	50.0	600	177	45
										<b>3878.11</b>	<b>960.00</b>	<b>175.09</b>	<b>3093.20</b>			<b>1988</b>	<b>1240</b>	